

# OSLC COUNCIL MONTHLY MEETING MINUTES

September 13th at 6:45pm via Zoom

Attendance:					
P	Pastor Dave	P	Donna Zelazoski	P	Gay Pivonka
P	Chuck Steffel	P	Donna Biebel	P	Jill Proulx
P	Doug Gossen	P	Dave Haase	P	Robin Williams
		P	Mike Hinz		
Guest: None					

**Call to Order:** Meeting was called to order at 6:51

**Opening Prayer (Prayer requests?):** Pastor Dave led us in prayer

**Treasure's Report:** Gay P reviewed the treasure report and noted that we are short \$10,056 year to date, and about \$9,000 down from this time in 2020. Motion by Donna B. to approve the treasure's report, seconded by Donna Z, motion passed.

**Consent Agenda: Board Reports:** Motion made by Robin and seconded by Gay to approve the Consent Agenda, motion passed.

Board of Fellowship – Jill P

Board of Trustees – Mike H

Board of Evangelism – Donna Z

**Senior Pastor Report:** Pastor Dave reported that on September 26<sup>th</sup>, which is Pastor Ros's last service we will have a potluck meal following the 9:15 service which is being organized by the Board of Fellowship.

## Old Business:

1. Preschool update: There were no issues with the start of school. Licensing is moving ahead.
2. Succession planning: Each Council member should bring names of nominees forward to the next meeting.
3. Protocols for services and materials: Motion was made and approved to table until our next meeting.

## New Business:

1. Protocols for services and materials : Tabled until next meeting
2. Review Trustee Report and Project Prioritization: P& F did not have time to discuss the list of potential projects. At the June 14<sup>th</sup> P&F meeting a motion was made and approved to repair the HVAC on top of the gym. Chuck will setup a meeting to walk around and look at the projects to gain a better understanding.
3. Review/discuss - 2021 Congregational Commitment based on letter received from NEWLSA: Will be handled by P&F at their next meeting. We have paid the same each of the last three years it was to NEW Lutheran High School, the amount we paid to Trinity School has gone down each of the last 3 years. However this year because of the new association, they are requesting one combined figure not two. Doug will ask Jay to address the question related to how the amount is calculated. Doug will setup a meeting with Andrew S. to review the Trinity Lease Agreement and bring all changes back to Council for review.
4. Associate Pastor : The Board of Elders will be forming a Call Committee and will develop a short-term and long-term coverage plan.
5. Memorial Plaque : Dave H. and the Board of Stewardship will bring recommendations to the next meeting.
6. Sharing the kitchen with Trinity: Jill will work with Kelly M. to work out a plan.
7. Basement storage and how to best use the space: Doug will discuss the storage issue with Andrew as part of the lease agreement update.
8. Communication and coordination of caring for the church grounds: Some members asked about projects on the church grounds and when they would be done. Mike H. will communicate the plan with the members.

**Closing Prayer:** Pastor Dave led us in closing prayer

**Motion to Adjourn:** Motion made by Dave H. and seconded by Donna Z, motion passed at 8:50  
**Next Meeting:** October 11th

**Consent Agenda Reports:**

**Treasurer's Report**

TREASURER'S REPORT					
Unified receipts					
August	\$31,395.96				
Total	\$31,395.96	YTD Total	\$345,680.89		
Budget	\$52,314.00	YTD Budget	\$355,737.52		
Short	(\$20,918.04)	Short YTD	(\$10,056.63)		
2020		YTD for 2020	2021		YTD for 2021
Jan. 20	\$33,861.25	\$33,861.25	Jan. 21	\$29,914.27	\$29,914.27
Feb. 20	\$51,182.80	\$85,044.05	Feb. 21	\$45,860.97	\$75,775.24
Mar. 20	\$42,487.04	\$127,531.09	Mar. 21	\$50,461.44	\$126,236.68
Apr. 20	\$81,953.77	\$209,484.86	Apr. 21	\$56,807.00	\$183,043.68
May. 20	\$32,625.82	\$242,110.68	May. 21	\$39,809.26	\$222,852.94
June. 20	\$42,053.45	\$284,164.13	June. 21	\$34,284.90	\$257,137.84
July. 20	\$35,887.75	\$320,051.88	July. 21	\$57,147.09	\$314,284.93
Aug. 20	\$33,981.09	\$354,032.97	Aug. 21	\$31,395.96	\$345,680.89
Sept. 20	\$56,133.25	\$410,166.22	Sept. 21		
Oct. 20	\$40,207.77	\$450,373.99	Oct. 21		
Nov. 20	\$42,886.25	\$493,260.24	Nov. 21		
Dec. 20	\$76,068.30	\$569,328.54	Dec. 21		
Weekly	\$10,462.88				
4 wk	\$41,851.52				
5 wk	\$52,314.40				

## Board of Fellowship

### Board of Fellowship Report to OSLC Council – September, 2021

1. The Super Sale was held the week-end of August 13 – 15<sup>th</sup>. There were over 1200 servant hours donated to preparing and completing the sale. The net profit was \$8,459.79.
2. So far, two team members have committed to having a Super Sale next year. The dates of Aug. 12 -14<sup>th</sup>, 2022 have been reserved on the church calendar.
3. Serv-Safe class and testing was held at OSLC on Aug. 30 for nine of our members. This class was held in preparation for licensing our kitchen in July, 2022.
4. First fish fry of the season was held Friday, Sept. 10<sup>th</sup> under new leadership. There are many new servants helping this year. There were 123 meals served which is under the average of the past September events. The leftover food was donated to the Golden House.

Jill Proulx, Chairwoman of BOF

## Trustee Report for review – Mike H

Employee benefits (cell/Insurance/deductibles/off-site work hours/need for full-time secretary) I, as the second signer on these checks, am seeing the expenses add up and as a newer member of the see committees, would love to learn some history of why we do what we do with payroll and benefits. (I have requested this a few times but time and priority disallowed any discussions in other meetings)

1. The church bell tower is deteriorating very quickly, including the chime speakers, we need to discuss the options to repair it. A quote hopefully will be available at the time of our meeting \$18,000-\$35,000
2. The HVAC volunteer members of the trustee committee are still suggesting at least 1 new HVAC unit on top of the gym, instead of repairing the unit, parts can be salvaged to be used on the old unit that remains. \$10,985 Another rooftop unit for the nursery and basement is also being requested \$5,000
3. The organ needs to have repairs, still need to find out more details on this from Loren Trick our organist, hopefully, I can get more information before our meeting Potentially \$100,000
4. We need to discuss the potential of drafting and implementing a Right of first offer, a right of first negotiation, and a right of first refusal, or all of the above, on the property located west of the church property. These would give us an opportunity to be the first to acquire the adjacent property. It would require earnest money to secure our intentions and we probably would need to work on looking into pre-approval financing options before the transaction would occur. We may want to work with GBLSA if they would want to be a partner in a purchase like this too. A couple of Thousands of dollars \$2500 or more
5. Do a survey of property lines between the three properties \$2500
6. Leaking cement wall in basement. Quotes need to be gotten for this
7. Water sits in eave troughs in 6-8 spots
8. New Phone system, Cost \$1200, cost savings per month \$100
9. Keyless entry systems on additional doors \$6000 or so
10. Sandblast/Repaint 5 metal stair railings \$1000+

## Board of Evangelism Report to Council

NEWLSA – Commitment Request:

Our Saviour Lutheran Church

120 S. Henry St..

Green Bay, WI 54302

August 20, 2021

Dear Rev. Hatch and Mr. Steffel,

On behalf of the Northeastern Wisconsin Lutheran School Association, we thank you and the members of Our Saviour for your ongoing support of our schools' missions to ***Help Families Nurture Children in Christ and the Knowledge of His Created World*** at Trinity and to ***Help Families Prepare Christian Leaders*** at Lutheran High.

We are pleased to announce some exciting developments happening with our school ministries.

- 1) Effective July 1, 2021, Faith Christian Preschool integrated with NEWLSA, expanding Green Bay Trinity Lutheran School's offering to PK – 8 grades, under direction of Principal Andrew Strickland. This decision was made based on mutual interest to work together to strengthen and support the ministry at Faith Christian Preschool. Preschool classes will remain at Faith Lutheran Church campus.
- 2) This year Trinity was able to split First/Second grades into two separate classes by adding an additional full-time teacher. For 2021-2022, Trinity will also split Third/Fourth grades into two separate classes and are actively seeking another full-time teacher. Total anticipated enrollment at Trinity is 19 in preschool and 115 for K-8.
- 3) NEW Lutheran High will add 6 new classrooms to the existing high school facility, to be constructed by Calmes Construction with a target timeline of completion before the end of 2021. This expansion will allow us to offer more class sessions to support our recent growth in enrollment over the past two years. Lutheran High's anticipated enrollment is 151.

We continue to assess and evaluate future space and staffing needs as we work on strategic planning, including admissions, branding, and marketing. Information will be coming soon regarding a focused capital funding campaign to support our growing needs.

This year we are presenting a combined total commitment request based on the commitment formulas we have used in the past. However, we are asking each congregation to maintain their current commitment amounts, unless the formula results in an increased amount, and then we are requesting congregations to work toward the increased amount.

The 2021-2022 anticipated commitment from Our Saviour is a total of \$59,534. This is based on the commitment formula for NEWLHS (along with 9 other churches) plus the formula that is used for Trinity which takes into account membership and students from OSLC that attend. We are anticipating 32 students coming from OSLC this year. We do not ask this lightly. We humbly request your prayerful consideration of this amount of support for the coming school year.

We thank you for your continued prayers, for Pastor Hatch and Pastor Ros's presence and involvement in our schools, and for promoting Green Bay Trinity and NEWLHS to your families and friends.

If you have additional questions or concerns about the anticipated commitment amount, we would appreciate the opportunity to speak to you and/or any other congregational leader. Feel free to use our contact information below.

Thank you again for all you do for NEWLSA! Our schools are truly blessed to have the financial and spiritual support of your Christian family at Our Saviour Lutheran Church.

In Christ,

Mr. Chris Nelson

Mrs. Christel Laatsch

NEWLSA - Executive Director

NEWLSA Board of Directors - President

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