

OSLC COUNCIL MONTHLY MEETING MIUTES

Meeting Held via ZOOM Feb. 8, 2021 @ 6:45pm

Attendance:					
x	Pastor Dave	x	Donna Zelazoski	x	Gay Pivonka
x	Chuck Steffel	x	Randy Ronsman	x	Jill Proulx
x	Lonnie Peerenboom	ABS	Dave Haase	x	Robin Williams
x	Doug Gossen	x	Mike Hinz	x	Donna Biebel
Guest:					

Call to Order: 6:45pm

Opening Prayer (Prayer requests?): Pastor Dave

Open Forum:

Treasure’s Report: Gay - January giving is a little behind target. We need to keep in mind the OSLC giving is only counted every other week – the last week of January is being counted in February. We will need to watch February financial results.

Consent Agenda: Sent out prior to the meeting for your review, can pull items out and move to new business if needed

- Treasurer – Gay P (attached)
- Personnel and Finance – Lonnie P
- Elders – Robin W
- Board of Fellowship – Jill P (attached)
- Board of Evangelism – Donna Z (attached)
- Board of Education – Donna B for
- Board of Stewardship - Dave H
- Board of Trustees – Mike H (attached)
- Senior Pastor – Pastor Dave

Donna B made a motion to accept the Consent Agenda. Jill P seconded the motion. Motion carried by voice vote.

Old Business:

1. Board membership - Doug would like to get board membership up to constitution defined levels within the next 6 months. He would also like each board to have minutes for each meeting. Most boards currently submit their minutes to the church office.
2. Other items

New Business:

1. Pastor Dave’s proposal (attached) for an advisory team

Pastor Dave would like to pull together a small group (as few as 3 people) to advise OSLC on COVID related matters. The group would act in an advisory capacity to the Council on various events in the church building including, but not limited to; funerals, funeral dinners, bible study, fish fry, Super Sale, meetings, worship attendance limits, etc. This group would create the guidelines and/or plan. It would be the advisory group's responsibility to monitor the environment (other churches, healthcare organizations, community vaccinations, public health recommendations, the science behind the virus, etc.) and make recommendations to the council.

Robin W made a motion to move forward with the COVID Virus Advisory Committee for 2021. Donna Z seconded the motion. Motion carried by voice vote. Pastor Dave asked for volunteers to man the committee.

2. Tentatively set a date for a voters meeting to give the Nominating Committee enough time to have nominees for each position, not to be promoted until two weeks before the meeting

Doug would like to establish a date for the Annual Voters Meeting. He was suggesting a meeting at the end of March. The nominating committee will need to get candidates for open council positions, the church projects (Altar and AV) estimates will need to be finalized and the project plan/drawing will need to be presented to the congregation. The past several voters meetings were held on weekday evenings. The Council will be exploring a Zoom version of the meeting.

Robin W made a motion that the meeting be held on Monday, March 22, 2021 at 6:30pm. Chuck S seconded the motion. Motion carried by voice vote.

3. Any items from the Consent Agenda

Donna Z mentioned the Board of Evangelism would be interviewing members for an article in the Voice - starting with four Council Members.

4. Any new items

Kim Kidney is resigning as the Financial Secretary on March 31, 2021. Gay P mentioned Pastor Ros is contacting potential replacements.

Pastor Dave would like to resume in-house Bible study groups. Persons leading the class would be responsible for post meeting cleaning. There are several groups already meeting in the church (new members and confirmation). He is asking for Council's permission. The Council does not have an issue with the request assuming social distancing and masking.

Noise buffers in the gym. Was approved by the Trustees. The project will be jointly funded by Trinity and the Trustees.

Closing Prayer: Pastor Dave

Motion to Adjourn: Robin W **Second:** Randy R
Motion carried at 7:58pm

Next Meeting: March 8 2021 at 6:45

Minute Approval:

	Doug Gossen, President		Donna Biebel, Board of Ed		Gay Pivonka, Treasurer
	Lonnie Peerenboom, P & F		Randy Ronsman, Secretary		Jill Proulx, Fellowship
	Chuck Steffel, President Elect		Dave Haase, Stewardship		Robin Williams, Elders
	Open, Youth		Mike Hinz, Trustees		Donna Zelazoski, Evangelism

Minutes respectfully submitted by Randy Ronsman, Council Secretary

OSLC - Reopening Advisory Team 2021
Start date January 26, 2021
Document version January 27, 2021- 12:43PM
Authored by David H Hatch - Sr. Pastor
[The following is a DRAFT living document]

Goal: That God's people at OSLC would again experience in-person unrestricted worship, singing, learning, fellowship and administration of these, in our facility.

Problem: Because the COVID pandemic has created temporary safety restrictions, including those self-imposed and government imposed, for physical, and emotional protection, including the use of masks, isolation, social distancing etc., and with the vaccine in use, our congregation is expressing and displaying an eagerness to return to our goal.

Solution: To free the Church Council, the Council would create a Reopening Advisory Team to prudently guide us back to our goal without compromise to our physical or emotional health, setting or recommending phased safety protocols.

Description of the Reopening Advisory Team's Task

Make Internal Observations

- This team will continue to monitor requests for more in-house activities, such as additional adult learning; group meetings; outside groups requesting space; Trinity requesting the gym for competitive games against other schools; etc.
- This team will monitor in-house worship registration and attendance numbers and look for trends
- What is occurring in our building now: In the recent months we have reopened our regular 5 worship services, our 9:15am service being the latest to re-open. Our 9:15am service attendance is on a rise, with numbers getting close to our worship capacity. We have restarted Sunday School, youth and adult Confirmation and we are planning some staff-taught adult classes in Lent.
- What is not occurring inside our building now: In-house church leadership meetings and some adult classes remain virtual or not meeting at all. Fish fries and the SuperSale preparation are suspended.
- Inquiries and anticipation that are before us: Participants of two other adult classes (not meeting in-house or not meeting at all) have recently inquired about returning to in-house gatherings. We can anticipate that Fish Fry and SuperSale team leaders will be hopeful to start back up in-house.

Make External Observations

- To stay current on government safety mandates and regulations
- To monitor state and local hospital capacity trends as a measure of the health of our area
- To research the re-opening criteria of other local congregations

Recommendations

- The Reopening Advisory Team will make recommendations to the Church Council regarding appropriate steps and protocols to meet our overall goal
- As in-house meetings or classes resume, that, when possible, a virtual option remain for those who wish to participate from home

Notes from the Office - January 26, 2021

- We seem to be getting very close to 'capacity' at this service. We may soon have an issue of maintaining proper spacing and allowing those that do not pre-register to stay for worship. If this happens, the ushers/elders need to know what that capacity is, where non-registered families can sit and have a response to those families after capacity is reached. It may be good to be pro-active and have a solution before we actually have the attendance problem.
- Last week I had to adjust the number of families that could sign up in the 1-3 group (which reduces the number of 4-8 families that can attend). Some families of 1-3 simply signed up as a 4-8 family without regard to the fact that it could reduce the ability of another family to come to church.
- We also are getting a good number of 1) those that sign up and don't attend; and 2) those that DON'T sign up but come to worship. I don't know of a good way to make it clear to our families that having a valid pre-registration number is important every week... This is happening at all services but the others are not nearing capacity as the 9:15am service is.
- I believe that changing the mask requirement at OSLC, if that happens, will have a big effect on attendance (some will need to stop coming without the protection from masks and many more who have been avoiding coming because of the mask requirement will want to come back.
- I am contemplating changing the pre-registration cut off to Thursday at midnight with a message indicating that they can call the office (before noon on Friday) or may arrive on Sunday with the possibility of being denied a seat because of capacity.

Board of Evangelism Report to Council for February 8, 2021

1. We are currently working on a project to interview members for the Voice. We will do 4 interviews each month with a focus on one group each month, Church Council, followed by Sunday School Teachers, and then Ushers. Each interview will be accompanied by a picture of the individual. Our goals are to introduce people to the congregation, demonstrate similar interests, and maintain connections. A series of questions will be sent to the individuals, Debbi Young will write up the information, send it back to the individual for approval, and it will appear in the Voice one month.
2. We will be participating in the Newcap Help for the Homeless Hygiene Drive from mid February until mid March. Boxes will be available for the collection of donations. The organization will work with Michelle for the drop off and pick up of donations. The collection includes personal hygiene and household hygiene products.
3. We would like to provide some type of a gift to our Active Military members or families in May as that is the national month of recognition. We will seek funds through the Thrivent program.

Board of Fellowship

1. Jill has an appointment with a person who is interested in the fish fry lead team and kitchen manager positions. They will meet on Monday, Feb. 8, 2021.
2. The church office will be contacted about including any new families in the VOICE that have not been featured already.
3. The fireside chats that were started in the fall with Pastor Dave will not continue as they were not well attended.
4. Since we have not met since our Christmas in October service, we chatted about the success of the service. Suggestions if we do this again, would be to sing familiar Christmas hymns as it was too dark to read the sheets with the printed hymns. The fires along the perimeter of the property was a nice touch. Generally it was felt it was a very successful service.

Respectfully submitted,

Jill Proulx, Chairwoman BOF

Feb 7, 2021

Trustee Activity recently

Winter has been mild and not too terrible for plowing snow.

Boiler in the new edition was malfunctioning the last week of January, it has been repaired and is functioning well since those few days of down time. This has brought up the fact that planned (Preventative) maintenance has not been done on either boiler since installation (2014 and 2017), this will be done going forward and will be scheduled as soon as the cold snap breaks. Quotes are being received for this service as we speak. Other heating and control update quotes that exist would have helped diagnose the boiler issue earlier if updates had been already done to the system, I may do that project next, as well.

I have several existing contracts and agreements that I am obligated to keep, and I am investigating legality and the long-term cost of these things. These are prior agreements that have become very long-term obligations.

I have taken over the responsibility of the Altar Renovation project coordination and have met with both contractors. It is like starting over for both contractors so they are both recalculating and rethinking the designs and the totals of their quotes, they will each get back to me ASAP. If the AV portion is \$59K and the Renovation part can be kept to \$65K-\$66K, the totals will be \$124,000-\$125,000, within the budget.

I did send a "wish list" shortly after our last meeting. It is only a version based on feedback and observations I have had since taking over as head trustee. I didn't get any feedback from anyone on it, so it remains unchanged since I sent it.

I have yet to find time to recruit other members of a trustee committee but have researched multiple documents and the constitution to learn more about who and what I need to know in order to recruit willing members.

Any other concerns and issues please let me know so that I can address any facility needs or concerns, as early as possible to prevent further additional costs.

Thanks

Mike Hinz

TREASURER'S REPORT					
Unified receipts					
January	\$	29,914.27			
Total	\$	29,914.27	YTD Total	\$	29,914.27
Budget	\$	41,851.52	YTD Budget	\$	41,851.52
Short	\$	(11,937.25)	Short YTD	\$	(11,937.25)
2020		YTD for 2020		2021	YTD for 2021
Jan. 20	\$	33,861.25	\$	33,861.25	Jan. 21 \$ 29,914.27 \$ 29,914.27
Feb. 20	\$	51,182.80	\$	85,044.05	Feb. 21
Mar. 20	\$	42,487.04	\$	127,531.09	Mar. 21
Apr. 20	\$	81,953.77	\$	209,484.86	Apr. 21
May. 20	\$	32,625.82	\$	242,110.68	May. 21
June. 20	\$	42,053.45	\$	284,164.13	June. 21
July. 20	\$	35,887.75	\$	320,051.88	July. 21
Aug. 20	\$	33,981.09	\$	354,032.97	Aug. 21
Sept. 20	\$	56,133.25	\$	410,166.22	Sept. 21
Oct. 20	\$	40,207.77	\$	450,373.99	Oct. 21
Nov. 20	\$	42,886.25	\$	493,260.24	Nov. 21
Dec. 20	\$	76,068.30	\$	569,328.54	Dec. 21
Weekly	\$	10,462.88			
4 wk	\$	41,851.52			
5 wk	\$	52,314.40			
January receipts short to budget \$11,937.25					
Short compared to 2020 by \$3946.98					