

## OSLC COUNCIL MONTHLY MEETING **via ZOOM**

Oct. 12, 2020 @ 6:45pm

Attendance:					
x	Pastor Dave	x	Donna Zelazoski	x	Gay Pivonka
Abs	Pastor Ros	x	Randy Ronsman	x	Jill Proulx
x	Lonnie Peerenboom	Abs	Dave Haase	Abs	Robin Williams
x	Doug Gossen	x	Mike Hinz	x	Mike Charles
Guest:					

**Call to Order:** 6:55pm

**Opening Prayer (Prayer requests?):** Pastor Dave

**Open Forum:** None

**Treasurer's Report:** Gay P reported September was a good month. Year-to-date Unified Receipts are \$11,617 over budget. Gay expressed concerns over the lack of other forms of income - Packer Servers, Super Sale, etc. We need to watch spending as we move forward.

**Consent Agenda:** Sent out prior to the meeting for your review, can pull items out and move to new business if needed

- Board of Education – Mike C
- Personnel and Finance – Lonnie P
- Board of Evangelism – Donna Z
- Board of Fellowship – Jill P
- Senior Pastor – Pastor Dave (no report)
- Treasurer – Gay P
- Elders – Robin W (Provided by Lonnie)
- Board of Stewardship - Dave H (no report)
- Board of Trustees – Mike H

Jill P made the motion to accept the Consent Agenda - Lonnie P seconded the motion. Motion carried.

**Senior Pastor Report:** Pastor Dave – Stated we continue to teach and preach. The pastors continue to provide services - fireside chats - home visits - baptisms - communion at the door - everything they called to do.

### **Old Business:**

1. Co-existing with COVID-19

Any upcoming events to discuss if they should be held or how they can be held?

- No live Nativity.
- Christmas in October is still on - October 25th 6p-8p. To be held on the grass field, Christmas carols, lighted tree, battery tea light candles, cookies and bring our own up drink options, bring your own chair.
- Pre-school Christmas program. Need to understand the program details. Should an in-person program be allowed? If program is held, we would need to follow building seating and spacing requirements. Mike C will reach out to Joanne P.

## 2. Update of Nominating Committee

- There is an ask out to two potential president elect candidates
- Several early candidates prayerfully declined
- The search and process will continue as needed

## 3. Voters Meeting-Set date and time

Do we have a need for a Continuing Resolution in case the voters meeting cannot be held by the second week of November?

It was suggested we not have a voters meeting until we can safely meet. The 2021 budget could be created by P&F and approved by the Council – we could solicit comments from the congregations prior to approval. In this COVID period it is our understanding that the congregation would understand this is a one-time exception to the annual voters meeting process.

Mike C made the following motion: The OSLC Council will create and approve a budget for 2021 in light of the COVID emergency without congregation approval. The congregation will have an opportunity to offer input prior to approval.

Lonnie P seconded the motion. Approved by council.

Randy R made the following motion: All current council positions will stay intact until a voters meeting can safely be held. The OSLC constitution allows for vacant positions to be filled by the council. The president elect is currently open. The position will be filled by the council as an "acting president elect" position until the next voters meeting.

Donna Z seconded the motion. Approved by council.

## New Business:

1. Donna Z discussed an Evangelism concept that focuses on our internal members, including mailings, a survey and then a call to action from the findings.
2. Jill P asked about buying replacement tables. Gay suggested we watch our spending and hold back on the purchase until at least the end of the year. Gay also stated that we have funding for tables in next year's budget.
3. Mike C stated the pre-school is struggling with enrollment during the COVID emergency. This will impact the financial performance of the program.

**Closing Prayer:** Pastor Dave - 7:50pm

**Motion to Adjourn:** Jill P

**Second:** Donna Z

**Next Meeting:** Nov 9. 6:45

## Minute Approval:

	Doug Gossen, President	App	Mike Charles, Board of Ed	App	Gay Pivonka, Treasurer
App	Lonnie Peerenboom, P & F	App	Randy Ronsman, Secretary	App	Jill Proulx, Fellowship
	Open, President Elect	Ex	Dave Haase, Stewardship	Ex	Robin Williams, Elders
	Open, Youth	App	Mike Hinz, Trustees	App	Donna Zelazoski, Evangelism

**Minutes respectfully submitted by Randy Ronsman, Council Secretary**

## Trustee Report

Oct. 7, 2020

Activity around the facility includes:

Painting in process – Preschool Hallway (as time and availability allow as the classes are in session) ***Need to decide if we want to continue painting doors to match new doors painted (\$100 Each).***

Flagpole is installed at Trinity entrance

Attempting to “tame” the areas between our property and the neighboring properties

Fixed potential leaks in roof, repaired rain gutters to try to limit any further roof damage. Predict a good amount of life left in the roof, based on several opinions of contractors that have inspected the roof in person

Landscaping -- I have rolled back some stones to redo a few areas, curbing is extended and those areas need to be “finished” with rock moved back into place. Need to work on the area by gymnasium that I extended the curbing into grass.

Carpeting – Carpets are all cleaned, Office areas are very worn, may consider replacing those areas soon. May need to consider cleaning a flooring more than once a year with covid pandemic.

Continue to sanitize as well as possible between activities at the building and utilize Team Clean 3X per week to help lighten my load to maintain the facility. Still working to tweak job posting and a part time offer to the right candidate, or to see what response we get for the part time offering

LED lights are now installed in the gymnasium

Several HVAC issues have arisen. We are slowly losing our digital controls for individual zones throughout the building, the latest is the parlor, nursery, and basement hallway. Options are to replace with manual controllers (estimated cost each zone \$2000). New controls do not link back to computer system and we lose automated control. The solution to that is a new computer system (estimated cost \$15,000), new zone controls then are connected and controllable by automated system. The huge option is to switch to new everything (estimated cost \$75,000-\$90,000). ***I would suggest the new computer program option to update and aging system and make controlling the system much easier***

Nomination committee has come up with names of possible volunteers to join the formal 5-member team of trustees to name in the constitution. I need to follow up with any past volunteers to see if they would be on the committee and then check with potential new members of their interest.

I had a conversation with our neighbor to the west of our property, Robbie and Dawn Foeller, as to wanting the church to be the first one to be made aware of any intent to sell their property next to ours. They said they would contact us when that happens and they already have contacted Andrew Strickland (Trinity Principal) directly recently. ***Discussions (and plans) need to happen to be ready for such an opportunity to occur. Just want some advising as to what I could/should do to keep this opportunity close at hand.***

Mike Hinz

Subject: **Board of Education Report** to Council for Meeting on October 12<sup>th</sup>

- PreschoolPreschool remains open. Staff and student families following WI Dept of Health Services COVID-19 guidelines.
  - Current enrollment at 30 students. Down from 34 originally registered for the school year. Looking at options to reduce impact on budget.
1. Sunday School
    - Email sent to Sunday school families for link to Sunday school lessons on Concordia Publishing House website. Lessons will be taught at home until church reopens for classes.

Report by: Mike Charles

## **Board of Fellowship**

Met on Wednesday, October 7, 2020 @ 5:15 PM.

1. Serving of bagged cookies and coffee at the Sept. 13th outdoor service went well.
2. Christmas cookies and hot apple juice will be served for the Christmas in Oct. service on Oct. 25th. Please bring your own cups for service of hot apple juice. There will be a special treat for children.

Respectfully submitted,

Jill Proulx, BOF Chairperson

### **Board of Evangelism Report to Council 10-9-2020**

1. Work continues on a congregational survey to assist in maintaining or regaining engagement. We hope to be more active with internal Evangelism and hope to find ways to do that with this survey.
2. We have submitted a request for updating of our active military that we can send them thinking of you type cards and possibly Christmas cards.
3. Pastor Ros is working on a post card to be sent to all member households that will offer upcoming events, offer mailings to those who don't have a computer, and encourage updating of contact information, especially email addresses.
4. Manna for Life collection continues.
5. We will explore the potential of working with Salvation Army and Borneman's for some type of a "safe" collection. This is in early discussion at this time.

Respectfully Submitted by Donna Zelazoski

## **OSLC Personnel & Finance Meeting from Sept. 14, 2020**

**Treasurer's Report:** Unified receipts for Aug were \$33,981.09, short for the month by \$17,114.96 because Aug was a 5 Sunday month and because counters only work every 2 week, the last week of August mail receipts have not been counted. Short to YTD budget by \$3,639.38.

**Reports: Mortgage** - Gay reported mortgage balance currently is at \$1,007,506 and will be under one million after the September payments.

- **Mike gave update on maintenance projects** – Parking lot has been sealed; Interior painting ongoing project; Exterior gym doors painted, indoor gym doors remain, Excel Electric repaired outside emergency light and looking into finding an LED solution to gym lights; Additional outside curbing to be completed by Lizer by mid-Sept.; Roof repairs/leaks completed; Carpets cleaned; Team Clean doing cleaning MWF; few applications received for Custodian, Trinity has advised that they have no monies to help pay for custodian, Rain gutters in rough shape and need replacing.
- **A/V Project** – Pastor Ros working with Mike Mader at Camera Corner. Cameras ordered, but on back order, looks like should arrive for October installation, hopefully, for live streaming from the sanctuary.
- **Pastor Ros** shared his thoughts, ideas and proposed plan for fund raising for National Youth Gathering. So far about 24 youth and 19 chaperones have shown an interest in the next National Youth Gathering, and it will take about a total of \$83K for the trip, with a need to raise about \$50K. Ros would like to establish a fund raising project in January 2021 asking members to pledge \$25 per month for 3 years to have funding for the National Youth Gathering, and thereby be able to do other things with the Youth Group instead of always having to do nothing but fund raising. Would take 100 members to pledge the \$25 per month for 3 years. Motion by Robin, second by Doug, to authorize Pastor Ros to go ahead with his Youth Fund Raising plan for the congregation. Motion carried.
- **Parsonage rental** - Mike reported that the parsonage renter, Paul Racine, has an accepted offer on the purchase of a house and will be closing on October 23, 2020. He will have some projects to be completed in his new house and would like to leave some of his furniture and boxes in the parsonage until Thanksgiving. To compensate Paul for work he has done on the parsonage we agreed to this rent free. There are some electrical problems with some lights in the house that need to be addressed before we can consider any new renter.

**Consent agenda for October 12, 2020 council meeting:**

**OSLC Elder's meeting from October 5, 2020**

**Pastors Report:** Continuing with current worship service schedule. About 1/3 of those registering for the in person worship services are not showing up for the actual service. Many possible reasons for this. One instance of a worshipper removing their mask during the service and leaving it off. Pastors will remind folks to keep masks on while inside the building. The sermon series, fireside chats, and Tuesday sermon reviews are going well. Prepping for the 2021 National Youth Gathering.

**Altar Committee:** Next meeting date October 26, 2020 at 6:30pm via Zoom. Any questions or comments should be sent to Brian Duff prior to the meeting.

- Recruiting Elders – We are need of several new Elders. Please provide any names of potential Elders to the Pastors or Robin.
- Normalcy – There will be no outdoor 9:15 service on October 25<sup>th</sup>. Sunday School and indoor 9:15 services are still pending. Walter shared the current Brown County Health Alert indicating the increase in Covid cases and “suggested” precautions for dealing with this increase for our consideration prior to deciding on moves toward a more “normal” worship schedule.
- Elder Call List – Calls are going out to members that are “disconnected” from church offering encouragement. Please continue.
- Christmas in October – Pastor Ros is planning this event which would be held on October 25<sup>th</sup> from 6 to 8 pm. This would be outdoors and there is currently no back up plan based on weather or conditions.
- Elders schedule – We continue to work shorthanded from both an Elders and ushers standpoint. Especially those usher teams that have an Elder on them. Continue to work to recruit ushers and provide potential Elders names to Pastor Dave or Robin.



TREASURER'S REPORT							
Unified receipts							
September	\$ 56,133.25						
Total	\$ 56,133.25	YTD Total	\$ 410,166.22				
Budget	\$ 40,876.84	YTD Budget	\$ 398,549.19				
Over	\$ 15,256.41	Over YTD	\$ 11,617.03				
<b>2019</b>		<b>YTD for 2019</b>	<b>2020</b>		<b>YTD for 2020</b>		
Jan. 19	\$ 34,974.58	\$ 34,974.58	Jan. 20	\$ 33,861.25	\$ 33,861.25		
Feb. 19	\$ 33,699.57	\$ 68,674.15	Feb. 20	\$ 51,182.80	\$ 85,044.05		
Mar. 19	\$ 64,695.29	\$ 133,369.44	Mar. 20	\$ 42,487.04	\$ 127,531.09		
Apr. 19	\$ 53,993.65	\$ 187,363.09	Apr. 20	\$ 81,953.77	\$ 209,484.86		
May. 19	\$ 33,860.12	\$ 221,223.21	May. 20	\$ 32,625.82	\$ 242,110.68		
June. 19	\$ 48,662.77	\$ 269,885.98	June. 20	\$ 42,053.45	\$ 284,164.13		
July. 19	\$ 32,634.07	\$ 302,520.05	July. 20	\$ 35,887.75	\$ 320,051.88		
Aug. 19	\$ 33,169.29	\$ 335,689.34	Aug. 20	\$ 33,981.09	\$ 354,032.97		
Sept. 19	\$ 44,923.50	\$ 380,612.84	Sept. 20	\$ 56,133.25	\$ 410,166.22		\$ 410,166.22
Oct. 19	\$ 39,322.14	\$ 419,934.98	Oct. 20				\$ (380,612.84)
Nov. 19	\$ 39,546.10	\$ 459,481.08	Nov. 20				
Dec. 19	\$ 77,610.47	\$ 537,091.55	Dec. 20				
Weekly	\$ 10,219.21						
4 wk	\$ 40,876.84						
5 wk	\$ 51,096.05						
Sept. receipts over budget by \$15,256.41, over YTD \$11,617.03.							
Receipts over 2019 by \$29,553.58							