

OSLC COUNCIL MONTHLY MEETING MINUTES via ZOOM

June 8, 2020 @ 6:45pm

Attendance:					
X	Pastor Dave	ABS	Mike Charles	X	Gay Pivonka
Abs	Pastor Ros	X	Randy Ronsman	X	Jill Proulx
X	Lonnie Peerenboom	X	Dave Haase	X	Robin Williams
X	Doug Gossen	X	Mike Hinz	X	Donna Zelazoski
X	Adam Servais				
Guest:					

Call to Order: 6:52pm

Opening Prayer: Pastor Dave

Open Forum: None

Treasure's Report: Presented by Gay. Unified Receipts for the month of May were \$32,625, short of plan by \$18,470. Please note that May was a five Sunday month. YTD receipts are good, \$17,288 ahead of budget. Distribution from the Mueller Trust have not been received.

Consent Agenda:

- Board of Education – Mike C
- Personnel and Finance – Lonnie P
- Board of Evangelism – Donna Z (no report)
- Board of Fellowship – Jill P
- Senior Pastor – Pastor Dave (no report)
- Treasurer – Gay P
- Elders – Robin W (no report)
- Board of Stewardship - Dave H (no report)
- Board of Trustees – Mike H (no report)

Mike H gave a verbal report from the Trustees on two issues.

1. Scott from Renew Cleaning is not returning to his job in facility cleaning. The Trustees will need to find another option for building cleaning.
2. OSLC will be switching insurance carriers from Church Mutual to Brotherhood Mutual. We will be receiving better rates and more favorable terms.

Robin W made a Motion to approve the consent agenda, the Motion was seconded by Jill P. Motion carried.

Senior Pastor Report:

- Pastor Dave reported he is coping with the reality of the current world. He offering in-home communion to requesting members.

Old Business:

- Co-existing with COVID and re-opening. Re-opening the church for in-person services is the responsibility of the Elders. Robin stated the Elders are working through the plans. Pastor Dave stated he would like to start in-person services and church meetings as soon as possible. He also stated he would assist in training volunteers on cleaning

procedures. Virtual service and meeting options would need to continue for those members who are not comfortable with the return to in-person events.

- Doug G stated that OSLC will no longer be an election polling place.

New Business:

- Constitution implementation questions and discussion – Do we have a schedule of when each person term ends? How do we follow the constitution?

104.2 From the list of candidates for each elective office submitted by the nominating committee, the voting membership shall, at its annual meeting, elect by ballot and majority of the votes cast, the following officers in the years indicated: 104.2.1 A president-elect every year. 104.2.2 A treasurer(s) in even-numbered years. 104.2.3 A secretary in odd-numbered years. 104.2.4 Board directors for the directorship of the boards as established by the constitution.

104.3 The term of office of the treasurer(s) and secretary shall be two years. All board Chairs shall serve a two year term.

106.2 The term of office of all board members shall be two years. Board members may serve any number of two year terms. Each year, the term of approximately one half of the members of each board shall end.

307.1 Members will serve a two year term with as near as 1/2 of the membership as possible replaced annually. Members of the boards of Elders and Trustees shall be appointed by their respective boards. The treasurer(s) shall serve concurrently with the term of elected office. The members-at-large shall be appointed by the presiding president with the approval of the parish planning council.

Doug G guided the council through a discussion on what the constitution says about council and board membership. We all agreed that many of the council and board members have been in their respective roles a long time. It was also acknowledged that we are serving OSLC in the best way possible.

- Project update/status – No updates.
- Fish Fry – Kitchen. Greg Ammerman in stepping down from his role in managing the kitchen and Fish Fries. As OSLC is looking to fill this position, we are looking at someone who has the following requirements and capabilities:
 - Food Safety License
 - Oversee Cleaning
 - Food Prep
 - Volunteer Training

Council member are aware of some individuals that may have the credentials and/or interest. Doug G will help to get the search process started.

- The Olde Preble Neighborhood was awarded the Green Bay “Neighborhood of the Year”. They would like to hang a award recognition banner on the OSLC fence facing Deckner Ave. The banner would be displayed during July and August.

Lonnie P made a Motion to allow OSLC to hang the Olde Preble Neighborhood of the Year banner on the fence in July and August, the Motion was seconded by Robin W. Motion carried.

Closing Prayer: Pastor Dave

Motion to Adjourn: Robin W **Second:** Jill P **Motion Carried**

Meeting Closed: 7:57pm

Next Meeting: July 13, 2020 6:45pm

App	Doug Gossen, President	Abs	Mike Charles, Board of Ed	App	Gay Pivonka, Treasurer
App	Lonnie Peerenboom, P & F	App	Randy Ronsman, Secretary	App	Jill Proulx, Fellowship
	Adam Servais, President Elect		Dave Haase, Stewardship	App	Robin Williams, Elders
	Open, Youth		Mike Hinz, Trustees	App	Donna Zelazoski, Evangelism

Minutes respectfully submitted by Randy Ronsman, Council Secretary

Board of Education – Mike C

June 8, 2020

Subject: Board of Education Report to Council for Meeting on June 8th

1. Preschool
 - Employment contracts for 2020-2021 preschool year executed by staff. The plan remains to hire a new teacher aid for the fall.
 - Watching federal and state guidelines for adjustment to plans for reopening the preschool in the fall.
 - The board approved adding 2 weeks (43 hours) this summer to staff work schedules. The salaries in the executed employment contracts include the additional hours. The extra time is needed to organize for the increase in student enrollment. (The same numbers reported last month.)
2. Sunday School
 - Curriculum for next school year will remain the same as this year.
 - Canvassed teachers for plans to return next year. At least one new teacher will be needed.
3. Vacation Bible School
 - VBS is canceled for this summer.
 - OSLC will publicize VBS plans at other area churches. Faith is holding a virtual VBS in June. Hope has postponed Rocky Railway VBS until 2021.

Report by: Mike Charles

Board of Fellowship – Jill P

1. No new donations will be taken for the Super Sale until we can assess the amount of donations we already have and what more we can take for the 2021 Super Sale.
2. A list of duties for the fish fry supervisor has been compiled and attached to this email.
3. Several new member names have been received and they will be contacted if they listed ways they would like to serve. Pictures and bios will be available when the church is opened again.

Notes from Interview with Greg Ammerman

1. Pantry restock as needed
2. Order Supplies for each fish fry
 - a. Order cod from Badger Wholesale 2 weeks before – 80# is about the maximum that can be done
 - b. Order sauger/perch from Bear Cats 1 week before – Bear Cat was Seaway. Seaway delivered , don't know about new owners

Order for other things from Badger Wholesale on Monday

- c. fries, spices, oil, 2 & 4 oz. cups and lids, sour cream, breading chicken tenders, tartar sauce oil, 2 & 4 oz cups and lids, creamers. For a complete list see kitchen notebook.

Zimonick Produce on Tuesday for coleslaw, potatoes, lemons

A servant volunteer had been shopping for lemonade mix, butter, ice, eggs, milk and bottled lemon juice

- a. Verify all ingredients were delivered and invoices are correct.
- b. Verify office secretary is working on placemats

Duties done by Thursday night servants:

- c. Mix sour cream and make dressing for coleslaw and mix (hold the red cabbage until Friday to mix with the coleslaw)
- d. Put sour cream, tartar sauce and ranch dressing in 2 oz with lids and Mark the tops – T – tartar sauce and R - ranch
- e. Prepare ketchup for tables
- f. Wash potatoes/wrap in foil
- g. Wash and cut lemons
- h. Prepare rolls baskets – if used
- i. Get table caddies from cupboard and organize on carts for Trinity students to set out
- j. Prepare To-Go cartons
- k. Get out tips jars, silverware and napkins for Trinity students to set tables
- l. Verify Trinity students help for table set up with Kelli Meerstein
- m. Mix cod seasonings
- n. Make lemonade

3. Friday Morning

- a. Start roll mixing by 9:30 and have dough proofed by 11:30
- b. Servants shape rolls and put on trays with 7 rows of 5

- c. Proof again another 45 minutes
- d. Bake for 10 mins. And then turn pans and bake 10 mins more
- e. If well browned they are done. Bake on top 2 shelves
- f. Paint with melted butter and put in warmer until serving

4. Friday afternoon

- a. Turn oven to 350 degrees for potatoes and bake for 2 hours
- b. Potatoes should be done by 4:45 PM
- c. While potatoes are baking, go to pick up desserts
- d. Mix red cabbage with coleslaw
- e. Put coleslaw in 4 oz. cups/ lids for the take outs
Put on trays in refrigerator
- f. Fill baggies with roll, butter and coleslaw for take outs
- g. Bread fish
- h. Season cod
- i. Turn on dishwasher
- j. Get plates out
- k. Start coffee
- l. Ice in pitchers for water
- m. Cut desserts
- n. Make sanitizer
- o. Prepare carts for cleaning tables and resetting
- p. Prepare carts for beverage service
- q. You need 2 people to run dishwasher
- r. After dishes are dry they can be put away
- s. Put all food away and clean kitchen

5. Desserts

- a. Desserts are provided by Bornemanns
- b. Call Jamie at Bornemanns to ask if they will supply desserts
- c. Desserts are picked in advance in September for all months
- d. Guests prefer pies and tortes
- e. Call on Monday to remind it is fish fry week
- f. Pick up desserts on Friday afternoon
- g. If Bornemanns do not do desserts, could we consider they be made in house so all pieces are of uniform size

6. Miscellaneous

- a. Many supplies are donated and if needed secretary puts an announcement in the weekly announcement sheet – due on Tuesday before the next week-end
- b. Donated supplies include: napkins, sandwich zip lock baggies, regular and decaf soda and coffee, coffee cups and butter

7. Cleaning

- a. Every 3 months change oil and dispose of oil at city oil disposal Station

- b. Canola Fry 35# - 3 boxes every 3 month (have one in reserve to fill in between changes if necessary) and clean fryer at the same time
- c. Develop a cleaning schedule for entire kitchen, appliances and floors with Trustees

June, 2020

Consent Agenda for Council Meeting – June 8, 2020

OSLC Personnel & Finance Meeting from May 11, 2020:

Treasurer's Report: Unified receipts for April were \$81,953.77 over budget YTD \$35,758.29. Building Fund \$560 and Alms \$5,302. PPP Loan received \$33,500 and distribution pending upon termination of Carol/Merton Mueller Trust of \$32,375.

Trustee: Mike reported that he has had sanctuary carpets cleaned and a number of trees cut down and/or trimmed. Mike reported that he has been gathering estimates on various projects around the church including the roof and the parking lot. Will report next month on his recommendations as to priorities.

NEWLHS: Jay reported that NEWLHS is forming a committee to look at long range planning.

Investment: Walter reported our investments currently at \$574,898 down from 12/31 total of \$619,657. We are now down about 7%, having recovered about 5% since March. (In March Dow was down close to 30%)

Scrip: 2019 sales \$313,995, with a profit of \$17,780.80. Sales to date in 2020 only \$50,545 with profits of \$2,708.89. In 2019 \$10,020.49 in profits distributed to OSLC and \$416.56 to Youth, \$568.65 to NEW, \$575.66 to Preschool and \$5,382.66 to Trinity.

Old Business: Employee Handbook – Lonnie reviewed a number of pages from the employee handbook that need changes/corrections. If holiday falls on Saturday, employee will have Friday off, if on Sunday, then Monday off. Office hours are 8:00 to 4:30 with ½ hour for lunch, part time employee is less than 32 hours. Handbook needs a complete page by page review as there are a number of other changes needed throughout the document. Board will continue to work on handbook.

New Business: Preschool contracts for 2020-2021 – Upon motion by Gay, second by Robin the 2% salary increases for Preschool director and teachers as presented by the BOE were approved, along with expense payments to teachers for the cost of their participation in their husband's employers insurance. Motion carried.

Delaware North/Packer Server contracts – Lonnie reported that he has been working with Rosemary and Neil Burmeister on review of the contract from Delaware North. No decision at this time – awaiting to see what the Packer season may be like.