

OSLC COUNCIL MONTHLY MEETING **via ZOOM**

May 11, 2020 @ 6:45pm

Attendance:					
X	Pastor Dave	X	Mike Charles	X	Gay Pivonka
X	Pastor Ros	X	Randy Ronsman	X	Jill Proulx
X	Lonnie Peerenboom	X	Dave Haase	X	Robin Williams
x	Doug Gossen	X	Mike Hinz	X	Donna Zelazoski
Guest:					
X	Adam Servais				

Call to Order: Meeting called to order at 6:50pm

Opening Prayer: Pastor Dave

Open Forum: None

Treasurer's Report: Gay reported that it was a great month to be the Treasurer – one of the best financial reports she has ever been able to present. Monthly Unified Receipts were \$81,953 on a budget of \$41,076. OSLC received additional good news in the following areas: 1. OSLC applied for and received a federal stimulus loan under the Paycheck Protection Program for \$33,500. 2. OSLC will be receiving \$32,365 from The Merton and Carol Mueller Charitable Remainder Trust.

Consent Agenda:

- Board of Education – Mike C
- Personnel and Finance – Lonnie P (no report)
- Board of Evangelism – Donna Z
- Board of Fellowship – Jill P
- Senior Pastor – Pastor Dave
- Treasurer – Gay P
- Elders – Robin W
- Board of Stewardship - Dave H (no report)
- Board of Trustees – Mike H (no report)

Robin W made a motion to approve the Consent Agenda – Donna Z seconded the motion. Approved by Council.

Senior Pastor Report: Pastor Dave comments are included in the Consent Agenda report.

Old Business:

- The Nominating Committee presented Adam Servais as the candidate for the open President Elect position. Based on the Council's interpretation of the Constitution Procedures for Open Council Positions, we felt the approval of Adam fell within scope of the Council's authority.

Robin W made a motion to approve Adam as President Elect – Jill P seconded the motion. Approved by Council.

- Left-over food from Fish Fry was donated to Freedom House.

New Business:

- Chicks with Sticks. In the past the Chicks with Sticks donated their goods to community organizations. This year they would like to start their donations within the OSLC congregation.
- Super Sale for 2020 will be canceled due to the uncertainty of how we would manage in a world of Coexisting with COVID. The concern was centered on the safety of the members who setup for the sale and the participants in the event itself.
- Co-existing with COVID. As our society transitions to the “Co-existing with COVID”, the OSLC congregation will need to do the same.
 - Pastor Ros did a fantastic job with Confirmation. Getting all of the confirmands on screen with their families, transitions of screens, etc. This was a great example of managing worship and the congregation, while in the midst of the COVID Crisis.
 - Dave H asked the pastors if there was any technology support they need to continue their ministry.
 - A comment was made as to how we include “watchers” in worship.
 - As we move forward while Co-existing with COVID, we will need to move with caution.
 - Approved projects – alter renovation, audio visual, and stained glass windows.
 - Should we proceed with any of the approved projects?
 - How do we get the projects back on track?
 - Are the bids still good?
 - We need to keep the congregation informed as we move forward the projects.
 - We need to remember we are only 6-8 weeks into the COVID era. While finances are currently strong and we have cash reserves to pay for the projects, we should monitor our giving over the next few months before proceeding.
 - Can we get a team together to determine what church life might look like when we come back together?
 - What resources do we need?
 - Include medical professionals.
 - Donna Z will reach out to Roxie Dyle and public health for guidance.
 - We should look to other churches (including other denominations) for information and learning.
 - There is a general theme of caution. As not all members of the congregation will want to move at the same pace
 - Donna Z mentioned that as she and her team make telephone calls to some of our more elderly members, several of them do not have the technology to participate in streaming worships and bible studies. We need to find a way to serve these members. Thoughts included; mailing the newsletter, recording services, looking at non-OSLC services options on broadcast TV, etc.
- Mike H brought forward several facility projects that need to be reviewed; the roof may need to be repaired and the parking lot may need sealing/patching. The council asked that the Trustees evaluate each project and determine the risk to the facilities of not doing project.

Closing Prayer: Pastor Ros

Meeting Adjourned: 7:58pm **Adjourn:** Donna Z **Second:** Robin W

Next Meeting: June 8, 2020 6:45

App	Doug Gossen, President		Mike Charles, Board of Ed	App	Gay Pivonka, Treasurer
App	Lonnie Peerenboom, P & F	App	Randy Ronsman, Secretary	App	Jill Proulx, Fellowship
	Open, President Elect		Dave Haase, Stewardship		Robin Williams, Elders
	Open, Youth	App	Mike Hinz, Trustees	App	Donna Zelazoski, Evangelism

Minutes respectfully submitted by Randy Ronsman, Council Secretary

Board of Education – Mike C

May 8, 2020

Subject: Board of Education Report to Council for Meeting on May 11th

1. Preschool

- The staff is staying connected with preschool families through social media. Songs, activities, stories, and projects are provided regularly through videos on Youtube.
- It looks like the preschool year will end before the children will be able to meet as a class again.
- Working on staff contracts for next preschool year. Plan to hire a part time teacher aid for mornings to supplement current staff. The enrollment in the 4K class will increase from 14 to 16 students and in the preK3 class from 12 to 18 students.

2. Sunday School

- Becky Nichols and Heidi Krause are managing ways to stay connected with the Sunday school students. Teachers are sending cards to children. Many Sunday school families are also staying in touch with older members of the congregation.
- Distribution of Bibles and catechisms to 2nd and 3rd graders will be postponed to next fall.

3. Vacation Bible School

- The plan remains for VBS on July 19th-23rd. Looking at a number of scenarios for VBS depending whether families must stay separated, meet in small groups (10 to 25) or are free for a typical VBS week.

4. Next Board of Education Meeting scheduled for May 18th via Zoom. Topics planned for the meeting agenda include:

- a. Feedback from P&F on preschool staffing recommendations / finalize employee contracts for next preschool year.
- b. Lessons learned from this year's Sunday school / Plans for next Sunday school year
- c. Vacation Bible School status

Report by: Mike Charles

Board of Evangelism – Donna Z

Board of Evangelism Report to Council for May 11, 2020

We have a list of 54 names of members which includes the names of our 9 callers. Each caller has 2 – 5 names on their individual list. I make contact with the callers every 7 to 12 days to verify that they are doing well and to see if the people they call are doing well. In addition to the callers, I have 7 members on my list. We have 22 names also linked with a Sunday school family.

Calls are done to each member on the list every 7 to 10 days. Cards may be sent dependent upon the caller. Through our calls we have identified some spiritual gaps and have attempted to bridge them. We now have a list of 8 to 10 people for whom Michelle is sending out the Portals of Prayer, the Newsletter, and Pastor Dave's messages. Jill is doing the grocery shopping for one of our members.

Food Barrel Donations have been taken to Manna for Life. We need to determine a way to do a collection that is done within the parameters of our current guidelines.

Board of Fellowship – Jill P

Minutes for BOF meeting

May 5, 2020 @ 5:15

Attendance via Zoom: Karen Bialkowski, Karen Breitlow, Mary Kaminski, Sandy Groth, Dave Hatch, Laurie Klein and Jill Proulx Absent: Mary Luberda and Greg Ammerman

Meeting opened with prayer by Pastor Dave.

Fish Fries:

1. Fish leftover from March donated to Freedom House
2. Thrivent card for April to keep until next event and if expired Thrivent will reload card
3. Lynn Wians applied for April funds and called Thrivent for further info
4. Meeting on May 6 with Kim Zimmerman, chef and caterer to discuss city guidelines, if any, to continue with fish fries. Dave Hatch, Jill Proulx and Doug Gossen to attend via phone

Mother/ Daughter Supper:

1. Members decided to reschedule this event for spring of 2021
2. **One Accord** will be asked to do the entertainment
3. A new date to be determined later

Super Sale:

1. At this point, no decision has been made on holding this event in August, 2020

Other Business:

1. No other business was brought forth.

Meeting Adjourned with the Lord's Prayer @ 5:35 PM.

- This was our first meeting via Zoom and everyone was able to access the meeting with no issues. THANK YOU everyone for learning this tool and being willing to try meeting this way. GREAT JOB!

Respectfully submitted,

Jill Proulx

Senior Pastor – Pastor Dave

Pastor Dave's Monthly Report - April 2020	
Sent to Council on 20200508	
TASK	DESCRIPTION
Hatch (Baptisms)	None
Match (Marriage)	None
Patch (Counseling / Visits)	Various (Private)
Dispatch (Funerals)	Graveside service at St Jakobi Lutheran Church for Chuck and Donna Arthur on April 18 / Funeral for former member, Rhonda Tousey on May 2nd
Catch (New Members)	See Elder's report
Attach 1 (Worship)	All services now streaming
Attach 2 (Education)	Two Bible classes on Sunday, live via Zoom
Other 1	Working on phased plan for reopening
Other 2	Creating and sending occasional messages of encouragement: "Oil For Your Lamp"
Other 3	Doing Communion at Your Door for members upon request
Other 4	Face mask deliveries to members upon request
Other 5	Working on fall planning

Treasurer – Gay P

TREASURER'S REPORT						
Unified receipts						
April	\$	81,953.77				
Total	\$	81,953.77	YTD Total	\$	209,484.86	
Budget	\$	40,876.84	YTD Budget	\$	173,726.57	
Over	\$	41,076.93	Over YTD	\$	35,758.29	
2019		YTD for 2019		2020		YTD for 2020
Jan. 19	\$	34,974.58	\$	34,974.58	Jan. 20	\$ 33,861.25 \$ 33,861.25
Feb. 19	\$	33,699.57	\$	68,674.15	Feb. 20	\$ 51,182.80 \$ 85,044.05
Mar. 19	\$	64,695.29	\$	133,369.44	Mar. 20	\$ 42,487.04 \$ 127,531.09
Apr. 19	\$	53,993.65	\$	187,363.09	Apr. 20	\$ 81,953.77 \$ 209,484.86
May. 19	\$	33,860.12	\$	221,223.21	May. 20	
June. 19	\$	48,662.77	\$	269,885.98	June. 20	
July. 19	\$	32,634.07	\$	302,520.05	July. 20	
Aug. 19	\$	33,169.29	\$	335,689.34	Aug. 20	
Sept. 19	\$	44,923.50	\$	380,612.84	Sept. 20	
Oct. 19	\$	39,322.14	\$	419,934.98	Oct. 20	
Nov. 19	\$	39,546.10	\$	459,481.08	Nov. 20	
Dec. 19	\$	77,610.47	\$	537,091.55	Dec. 20	
Weekly	\$	10,219.21				
4 wk	\$	40,876.84				
5 wk	\$	51,096.05				
Unified receipts over for month \$41,076.93 and over YTD \$35,758.29						
Building Fund envelopes \$560 for month, YTD \$3,588						
Alms for month \$5,302, fund balance \$9,247.39						
PPP Loan recd \$33,500 - not in Unified figures						
Merton/Carol Mueller Charitable Remainder Trust pending distribution \$32,365.75						

Elders – Robin W

Elders' Meeting Minutes

May 4, 2020

Present: Robin Williams, Walter Juhnke, Lonnie Peerenboom, Mike Sipple, Paul Cantwell, Doug Gossen, John Chamberlain, Brian Duff, Pastor Dave Hatch, Pastor Ros Schultz. **Missing:** Andrew Prescher, Royal Bruhn, Steve Rusch, Dave Wians.

The meeting was called to order by Robin Williams at 6:33pm. The meeting held remotely via the Zoom platform due to the COVID-19 pandemic. Pastor Dave began the meeting with an opening prayer.

No one was present for Open Forum.

Paul Cantwell moved to approve the minutes of the March 2, 2020 Elders' Meeting. Doug Gossen seconded the motion. The motion passed.

Membership changes:

IN: None

OUT: Erika Vogels and baptized children, Gavin and Eden, release (from lapse list contact, attending and/or member of Ascension Lutheran-ELCA near their home)

Mary Van Houten, release (joined New Beginnings Church of God, Meadville, PA)

Lonnie Peerenboom moved to approve these membership changes. John Chamberlain seconded the motion. The motion passed.

Pastors' Report

- Pastor Dave – Things are slow but consistent during the Safer at Home order. In addition to the live streaming of worship services, we continue to offer Bible classes, noon prayer time, & "Communion at the Door". Pastor Dave proposed an "OSLC Return to Normalcy" document (see New Business).
- Pastor Ros – Confirmation on May 3rd held remotely during the 9:15am live stream worship service went well. 202 devices were tuned to the live stream & 9 had viewed it since. With an investment in a camera to update technology, we could stream from the sanctuary as well which could include some praise band music.

Worship Committee Report

- No report.

Altar Guild Report

- Nothing to report since last update.

Old Business

- **Whereabouts Unknown list** – A "Whereabouts Unknown list", originally reviewed on May 7, 2012, contains names of members whom we were unable to contact and for whom we have no additional contact information. Michelle notes that we have received no contact from anyone on this list since it was compiled in 2012. Lapse procedures began in 2014, but we never took official action to move members of the Whereabouts Unknown list to the Lapsed list. As a reminder, people moved to the Lapse list are still considered members. People on the Lapse list are welcome to attend worship, ask for pastoral visits, request family baptisms, funerals, etc., but they are removed from active member communications, file upkeep, database updates, synod count, and counting for school payment numbers.

Mike Sipple moved to approve moving the Whereabouts Unknown list to the Lapse list. Paul Cantwell seconded the motion. The motion passed.

New Business

- **OSLC Return to Normalcy** – The pastors provided an initial document outlining what reopening OSLC from the COVID-19 crisis may look like through the gates currently provided by the Governor’s Badger Bounce Back metrics. This document will evolve as time goes by and we learn more. We briefly discussed how we may safely distribute Holy Communion as we reopen. We believe this may include PPE such as masks, gloves, and hand sanitizer.
- **Drive-Thru Communion** – After consideration & discussion, we do not believe the time is right to begin offering drive-thru Communion, especially under the Safer at Home orders. While we understand that there are likely multiple opinions within the congregation regarding the severity of COVID-19 health risks, we have to recognize that Brown County & the east side of Green Bay are currently “hot zones” for the Coronavirus. The Pastors have offered “Communion at the Door” and to date, only three members have requested such a visit.
- **Elder Call List** – Elders are to regularly reach out to the people assigned to them on the list emailed by Pastor Ros on March 19, 2020. We need to pay special attention to their Spiritual care during this time when worship at the church building itself is not available.
- **Next Elders’ Meeting** – Monday, June 1 at 6:30pm via Zoom. Pastor Dave will email an invite.

Lonnie Peerenboom moved to adjourn, seconded by Walter Juhnke. The meeting adjourned at 7:13pm, concluding with a prayer by Pastor Ros.

Respectfully submitted by Mike Sipple.

